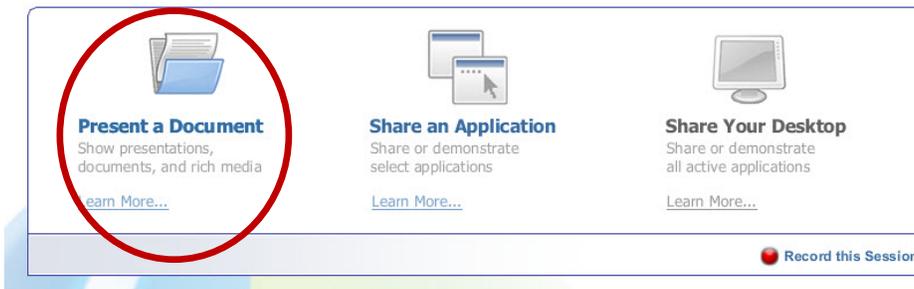
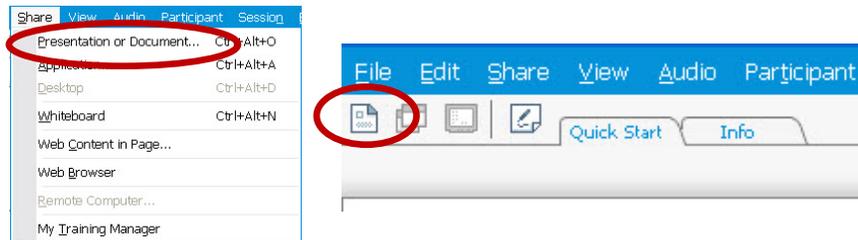
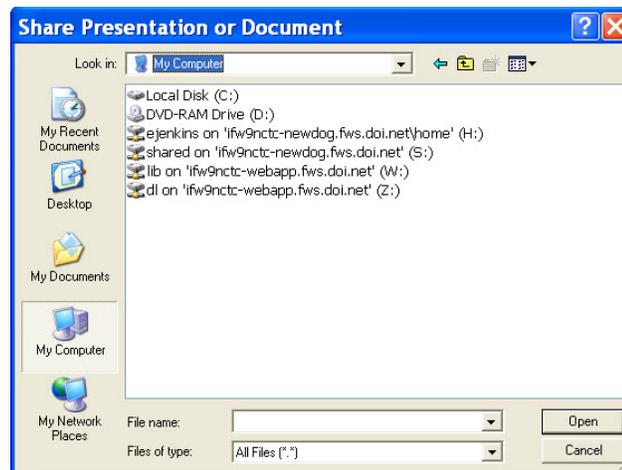


Presenting a Document

1. Click “Present a Document” in the body of the Quick Start tab, in the share menu, or on the Quick Start toolbar.



2. Browse to and select your document in the Share Presentation or Document box and click Open.



3. The presentation should show up next to the Quick Start and Info tabs.

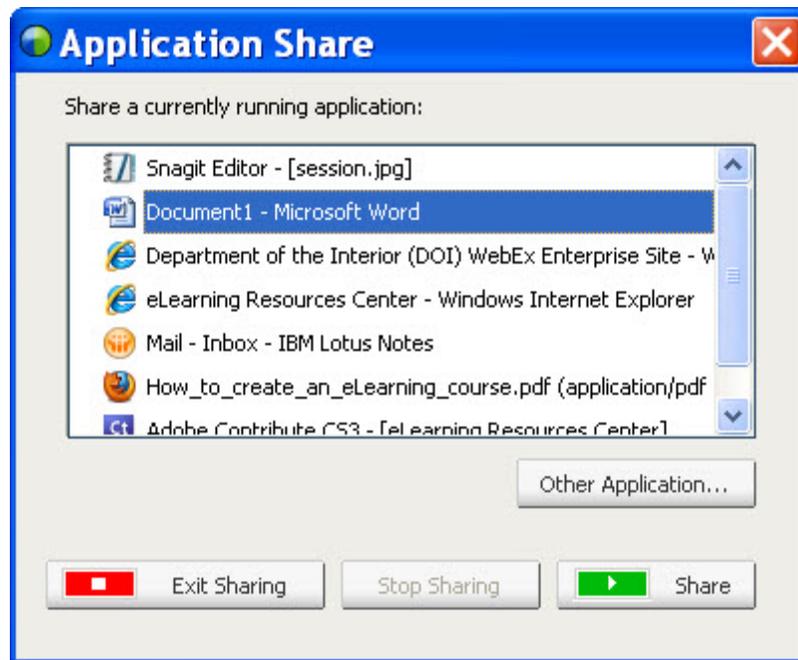


Note: If the document doesn't load, retry steps one through three. If WebEx won't let you present more than one document, use application sharing.

Sharing an Application

To share an application, make sure the one you're going to show is already running on your desktop.

1. Click Share an Application



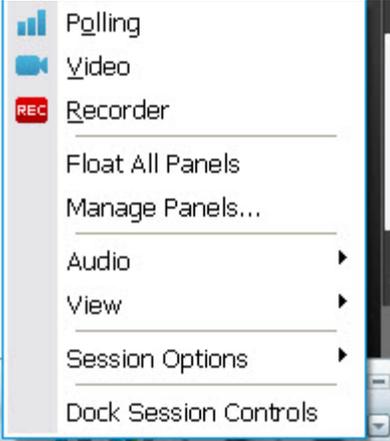
2. Select the application and click "Share".
3. The application will open, and WebEx puts a panel in the top right:



4. You can click "STOP" in the upper right to stop sharing the application.

5. When you're sharing, this toolbar will be on the bottom right:



	<p>You can click the button with the square to stop sharing.</p>
	<p>The pause button temporarily pauses what the attendees see of your application.</p>
	<p>Share an application or document</p>
	<p>Click this to assign privileges or pass the ball</p>
	<p>This allows those on the WebEx to annotate on the shared document</p>
	<p>This opens the participant panel</p>
	<p>Click to open the chat panel</p>
 	<p>This opens the question and answer panel</p> <p>The downward pointing arrow opens a menu with extra options.</p>
	<p>Click the horizontal line button to dock the sharing toolbar to the top center of the screen.</p>

6. Click stop to go back to the WebEx window.